



RESOURCE HUB

HANDBOOK

Version 1

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UK Government



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**ARTS COUNCIL
ENGLAND**

WELCOME

Our mission is simple: no wasted resources in the creative and cultural industries. We envision a future where every set, prop, costume, and all other creative materials, find a new purpose instead of ending up in a skip.

We know that space and time are often in short supply in the creative and cultural industries. When productions, exhibitions, or events wrap up, materials that were lovingly crafted often end up discarded simply because there's not enough time to figure out what to do with them.

That's where the SAIL Resource Hub comes in, to provide the space and support the industry needs to share, give, sell or hire creative resources effectively. By offering this service, we can help prevent valuable resources from being wasted and give them the opportunity to inspire new projects.

At SAIL, we believe it's time to rethink our relationship with resources. Every resource has a story and the potential to play a role in a new one. Let's shift away from the throwaway mindset and move towards a culture of care and creativity. By working together, we can make sure resources are used wisely and set a strong example for sustainability in the arts.



THE RESOURCE HUB

LET'S CHANGE
THE WAY WE
SOURCE, USE,
& DISPOSE OF
RESOURCES

The Resource Hub is a re-use facility designed to help creative and cultural organisations keep valuable assets in circulation. It connects those looking to donate or sell resources with creatives who need them. Whether you want to give, borrow, buy, or sell, the online platform & hub offers a practical solution. From props and costumes to exhibition infrastructure and creative tools, it keeps resources in use and out of landfill.

click to
visit our
website



HOW IT WORKS



Have Resources to Share?

Choose your option



1. Happy to sort it yourself?

Upload the items onto our platform and liaise with people who want the items directly

or



2. Don't have storage or need the items gone quickly?

Contact us to organise getting the items to the Resource Hub

Let's go again!



Share your story with us!

Tell us how you creatively re-used the resource and we'll share this with the wider creative & cultural network!

Creative resources stay in use & you help reduce waste!

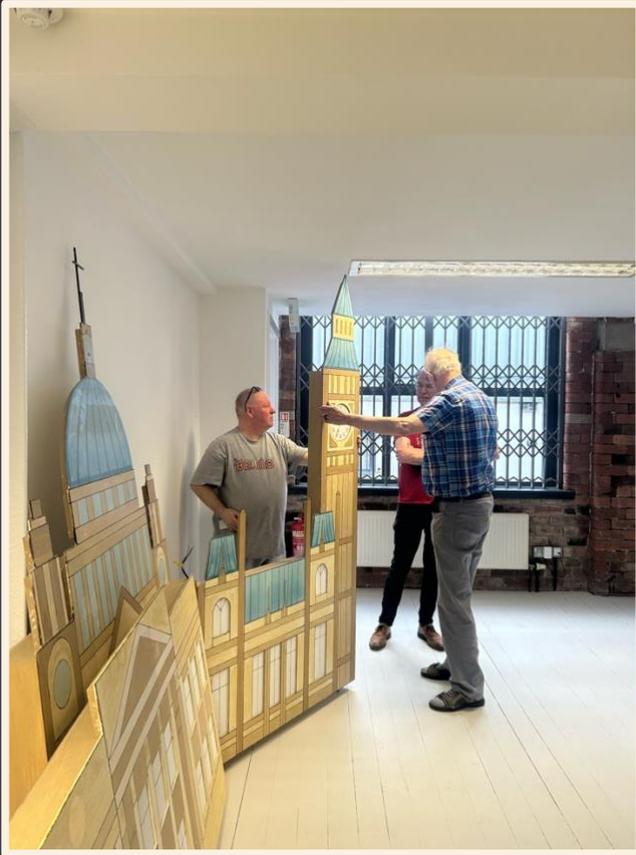


1. Visit our Online Platform!

Our free-to-use platform lists all available items looking for a new home. Here you can liaise directly with users or the SAIL team to organise the exchange.

Need Resources for your Project?





KEY BENEFITS

SUSTAINABLY SOURCED RESOURCES

The resources available have been rescued from waste streams and given a new purpose within the circular economy. By choosing resources already in circulation, you're actively reducing waste, lowering the demand for new production, and helping conserve valuable resources.



IMPACT MONITORING

When you share resources to the hub, we'll calculate how much carbon has been saved and give you a certificate confirming the total carbon reduction. You can use this certificate for your reporting purposes.



COST EFFECTIVE SOLUTIONS

By accessing resources already in circulation, you can cut costs compared to buying new. Re-using resources also reduces the need for expensive waste disposals like hiring skips or paying for waste management services.



THE STORAGE SPACE

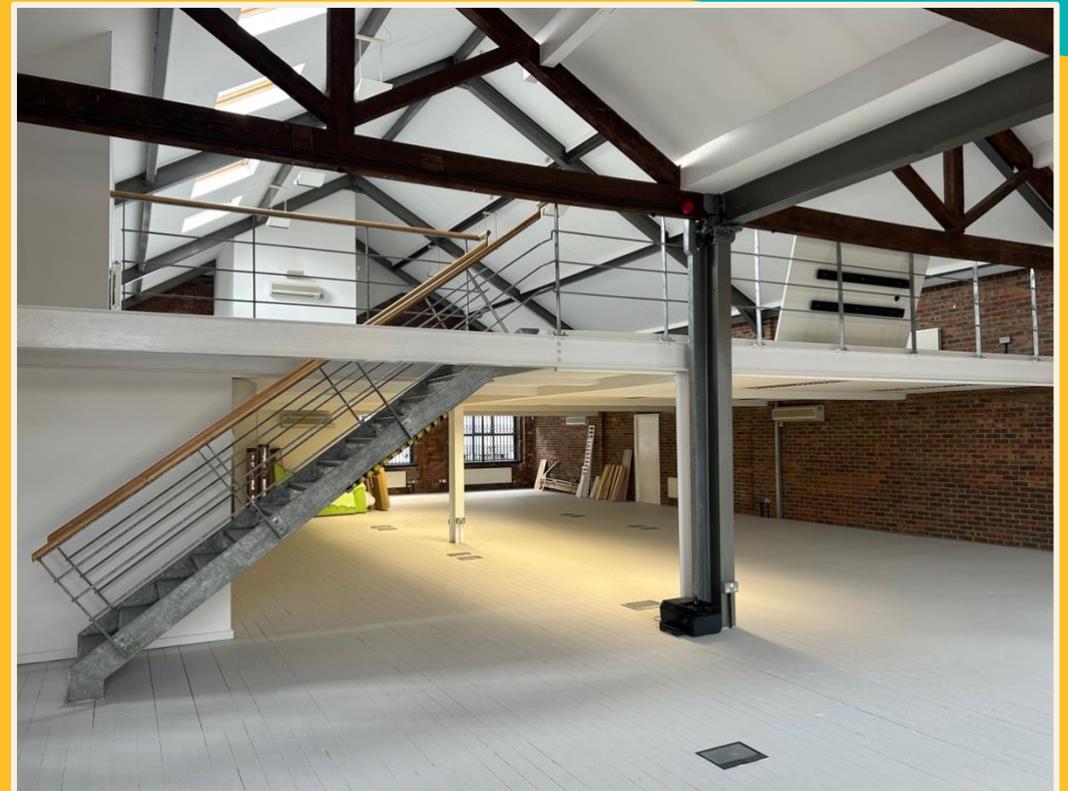
The Hub is designed to manage creative waste, rather than operational waste. This includes resources that are surplus or leftover from creative projects, and any resources that can be re-purposed, re-used or re-distributed within the creative and cultural community. The creative and cultural world is full of unique and interesting resources, and we're excited to accept them. Whether it's props, costumes, materials from a set, art supplies, or even construction materials from installations, if it can find a new home in the sector, we'll make it work!

Our storage facility can accommodate items that fit within the following dimensions.

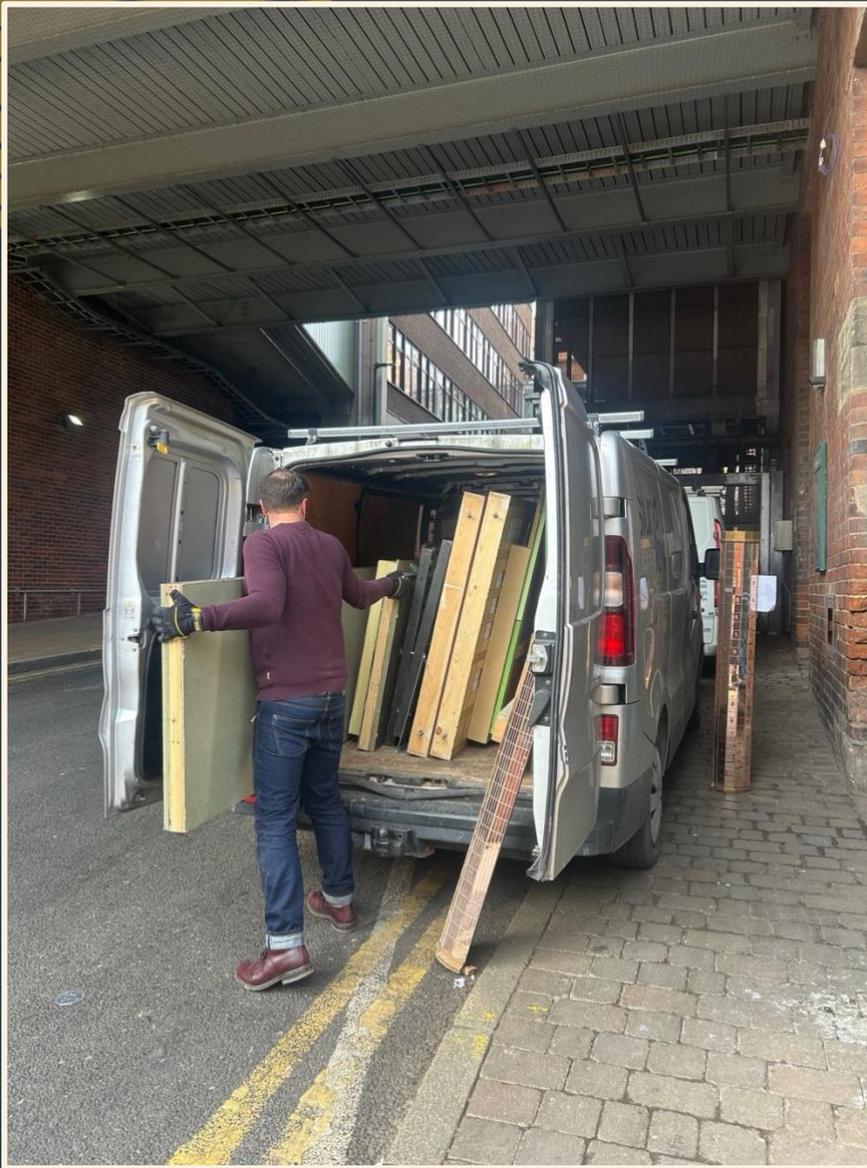
Maximum Width: 0.98m

Maximum Height: 2.2m

If your resources exceed these dimensions or cannot fit in our Resource Hub, we offer one-on-one support to help you find the best alternative location for your resource. Whether it's arranging off-site storage or suggesting ways to modify or adapt the resource for a future project, contact us at contact@resourcehub.co.uk



COLLECTION SERVICE



We understand that transporting large or bulky resources can be a challenge. To make it easier, SAIL offers a collection service in partnership with Slung Low, a Theatre Company who has kindly allowed us to hire one of their vans. If you're unable to bring resources to us, we can visit you and collect a van load of materials.

How It Works:

- Simply contact us at contact@resourcehub.co.uk to arrange a collection date and time. Our team will visit your location and help carry and load your resources into the van
- You'll need to cover the fuel costs for the journey
- We also welcome donations to help us sustain this service

This service plays a vital role in making circularity more accessible. By offering collection, we reduce the barriers for individuals and organisations with limited transport options, making it easier to donate & share valuable materials.



WHAT WE ACCEPT

At the SAIL Resource Hub, we welcome a diverse range of resources that are safe & re-usable, in good working condition or easily repairable, and suitable for creative projects, events and productions. To keep the hub safe, there are certain items we cannot accept. These include hazardous items that are toxic or flammable, faulty or broken electronics, and general waste or perishable items. Here are some examples of what we do accept!



Equipment *in working condition*

- Lighting fixtures and cables
- LED Lights
- Audio-visual equipment such as speakers, projectors, monitors
- Microphones and sound equipment
- Power tools
- Brushes, rolls, painting tools, cutting mats, glue



Furniture

- Chairs, stools, tables, desks
- Mirrors
- Display plinths
- Shelving units



Costume

- Costume & performance clothing
- Hats, wigs, and accessories
- Fabrics for costume design
- Jewellery, beads, and embellishments



Materials

- Paints, spray paints, inks & dyes
- Sketchbooks, pads & large sheets of paper
- Canvases & mountboards
- Fabrics, textiles, sewing & embroidery materials
- Clay & plaster
- Mosaics & tiles



Set

- Timber, plywood, MDF, and wood offcuts
- Flats & platforms
- Set pieces such as doors, windows, frames, stairs
- Scenic cloths, drapes, and backdrops
- Stage flooring, dance mats, and temporary staging
- Artificial grass, carpets, and rugs
- Reusable signage and wayfinding boards



Props

- Props suitable for re-use
- Picture frames
- Artificial plants & greenery
- Event & festival decoration
- Stage decoration & decorative items



Everything Else

- Reusable packaging such as bubble wrap & fabric wraps
- Crates & storage boxes
- Wooden pallets
- Leftover sustainable event supplies

STAY IN THE LOOP

To get notified when new items are uploaded to the Resource Hub, make sure you're signed up for our Hub Newsletter.

Stay connected and make the most of the Hub's resources! Sign up here to receive the latest uploads straight to your inbox!

[Newsletter Sign-up Form!](#)



Stage Platforms

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£5.00



Two Podium Blocks

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£3.00



Block Podium

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£3.00



Pink Foam Moons

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£0.00



Foam Moon & Stand

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£0.00



Black Wooden Frames

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£0.00



Pillar Set Piece

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£0.00



Music Panels

[Set](#)

Purpose | Give

Condition | Used

City | Saltaire

£0.00



CARBON SAVING CERTIFICATE



When you donate resources through the Resource Hub, you'll receive a certificate of carbon emissions saved. This certificate quantifies the amount of carbon emissions avoided by enabling re-use of resources instead of creating new ones.

How It's Calculated

We calculate the embodied carbon emissions of resources based on material type, weight and applying the most up to date greenhouse gas emission factors from the UK government.



Why It Matters

- **Recognise your impact!** The certificate is a tangible record of your contribution to reduce waste and carbon emissions
- **Support your sustainability goals!** Whether for personal, organisational, or funding purposes, the certificate can be used to demonstrate your efforts in reducing your carbon footprint
- **Encourages a Circular Economy!** By showcasing the carbon savings, you're helping to highlight the importance of re-using materials and inspire others to join the movement

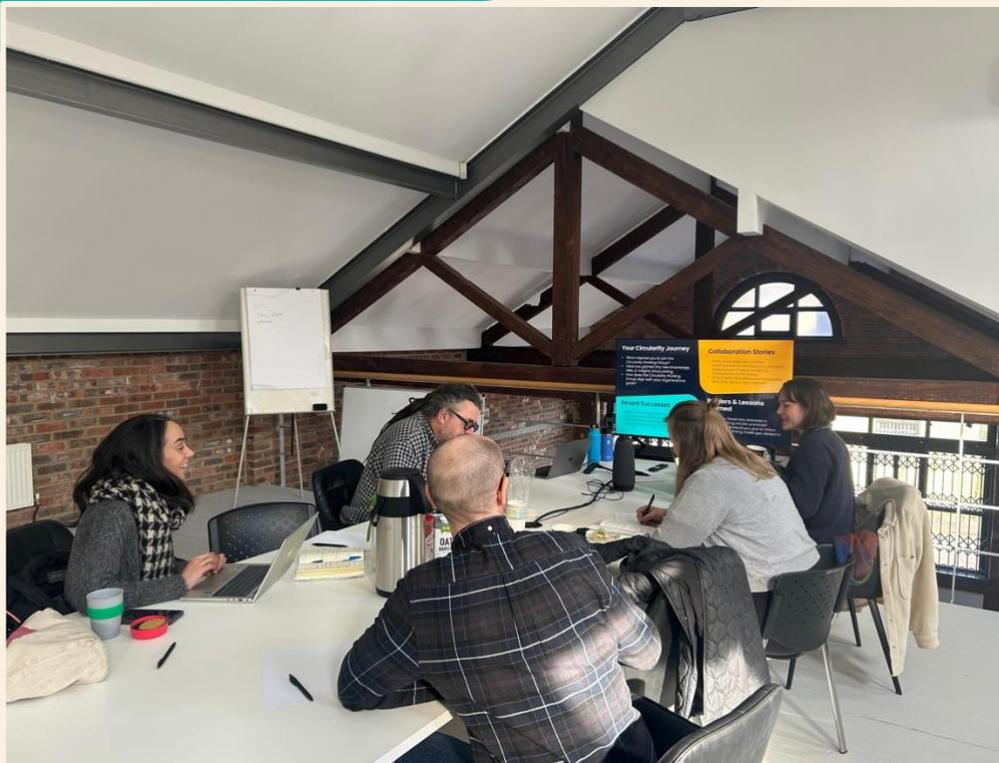
THE WORKSHOP SPACE

SAIL Resource Hub isn't just for distributing creative resources, it's also a space for learning, collaboration, and experimentation. All events will be advertised on our social media channels, newsletter, and website, so keep an eye out for updates and opportunities to get involved.

The space is also available for hire! Do you have a creative, sustainable workshop in mind? Whether you're hosting a hands-on session, a community event, or an educational workshop, we can support your creative ideas. Contact us at contact@resourcehub.co.uk to find out more!

Our workshop space has:

- Tv Screen & Hybrid Set-up
- Table & Chairs
- Whiteboards
- Toilets
- Free Wifi
- Kitchen Space



First Challenge: Zero Waste Workshop

We're kicking off with a challenge! Can you host a workshop that's fully zero waste? If you have an idea and want to take on this challenge, we'd love to hear from you! The artist who develops the closest to a zero-waste workshop will receive a special prize and certificate from SAIL! Please get in touch at pip@wearesail.org

OUR SUSTAINABILITY GOALS

Save **500kg** of reusable materials from landfill every month by redirecting them to local creatives

Track & report carbon savings for **every item** reused through the hub

Provide an **inclusive** hub to ensure equitable participation in sustainability initiatives

Provide only **vegan & sustainably sourced** food & drink at all hub events

Our workshop space will operate with **zero-waste** principles

 **At the end of the year, we will publish a Sustainability Report to highlight our progress toward achieving these goals!**

VISIT US

We're excited to welcome you to
The Resource Hub!

Visit by Arrangement

To visit the Resource Hub or drop off resources, please contact us directly at contact@resourcehub.co.uk to schedule a convenient date and time.

Getting Here

Merchants Quay is situated alongside the Leeds Liverpool Canal, close to the junction of Ashley Lane and Salts Mill Road on the northern periphery of Shipley town centre. We encourage visitors to use public transport, walk or cycle if possible.

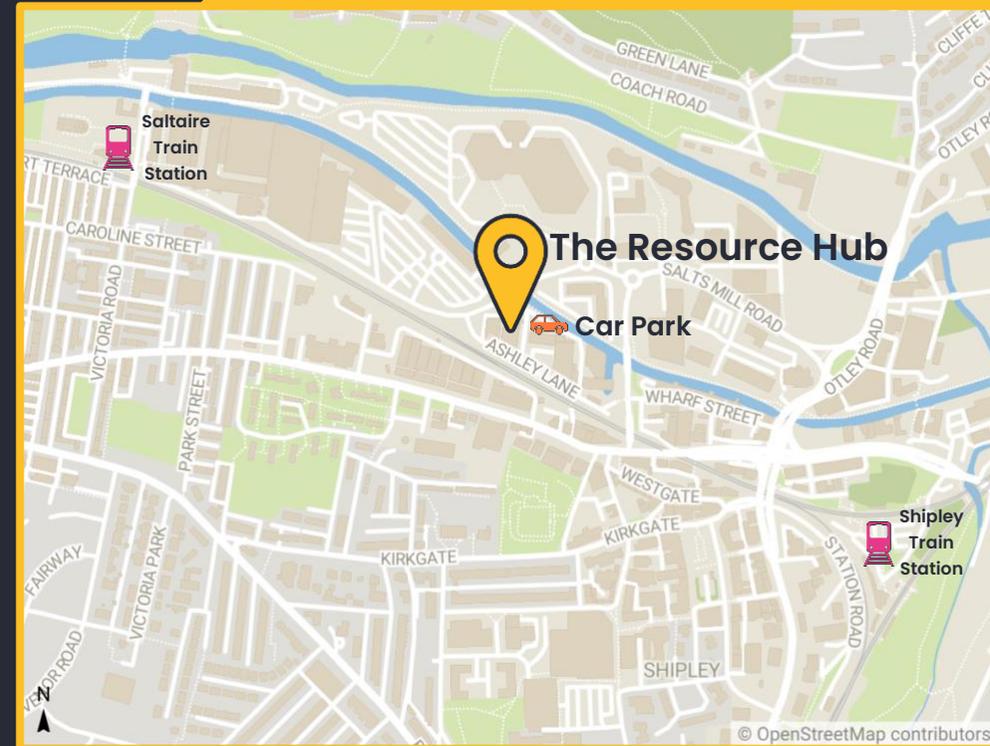
By Train

- From Shipley Train Station it's a 10-minute walk to the Hub
- From Saltaire Train Station it's a 12-minute walk to the Hub

By Car

- The area has great connections to the A6058 (Otley Road), and A657 (Leeds Road) and the A650 (Bradford Road). We also have on-site free car parking available.

Want to know how to get to the Resource Hub in the most sustainable way from your exact location? We recommend using [The Route Zero App](#).



Address

- Unit 2,
Merchants Quay,
Ashley Lane,
Shipley,
BD17 7DB

CONTACT US



Resourcehub.co.uk



contact@resourcehub.co.uk



re.source.hub



0113 460 7245



Access is by prior arrangement only

Please contact us to arrange a visit



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